



BARBARA K. CEGAVSKE
 Secretary of State
 202 North Carson Street
 Carson City, Nevada 89701-4201
 (775) 684-5708
 Website: www.nvsos.gov

Nevada State Business License Sole Proprietor Registration

Application
 Renewal

Online application is also available at
www.nvsilverflume.gov

USE BLACK INK ONLY - DO NOT HIGHLIGHT

PRINT LEGIBLY OR TYPE ALL INFORMATION

Completing this form **DOES NOT** relieve you of any statutory or regulatory requirements relating to your business. You may be required to complete a Nevada Business Registration form with the Nevada Department of Taxation and Department of Employment, Training and Rehabilitation. Please check with these and other state/local government agencies for additional licensing requirements.

* Asterisks indicate **required** information. Incomplete forms will be rejected.

INSTRUCTIONS:

1. This application is for the use of a sole proprietor doing business in the state of Nevada.
2. If you are exempt from the requirements of the State Business License pursuant to NRS 76.020 **DO NOT** use this form. Please submit a State Business License Exemption form.
3. Return the completed application with the \$200.00 business license fee. **Refunds are not available on improperly filed applications.**
4. **File online at www.nvsilverflume.gov** or return the completed form to the Secretary of State by fax to (775) 684-5725; by email to newfilings@sos.nv.gov; or, by mail to 202 North Carson Street, Carson City, Nevada 89701-4201.
5. If paying by check, make your check payable to the Secretary of State. If paying by credit card, you must complete and attach an ePayment Checklist available at www.nvsos.gov in the Forms Library under the Resources section of the Business Center.
6. The sole proprietor applying for the State Business License must sign the application. **FORM WILL BE RETURNED IF UNSIGNED.**

1*	Signature must be that of the sole proprietor. I declare under penalty of perjury that the information provided is true, correct and complete to the best of my knowledge and belief and acknowledge that pursuant to NRS 239.330, it is a category C felony to knowingly offer any false or forged instrument for filing in the Office of the Secretary of State. I understand that this is the name that will be listed as the sole proprietor on the State Business License. I understand that if I close or cease to do business for which this license is issued, that I must cancel this license on or before its expiration date. Failure to do so will result in late fees or penalties which cannot be waived. There is no fee for cancellation.			
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	First Name	Middle (Optional)	Last Name	Suffix
	X <input type="text"/>		<input type="text"/>	
	Signature of Sole Proprietor		Date	
	Spouse, required only if to be listed on license			
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	First Name	Middle (Optional)	Last Name	Suffix
	X <input type="text"/>		<input type="text"/>	
	Signature of Spouse		Date	
2*	NV Business ID # <input type="text"/> (Required if Renewing - Number on State Business License)			
3	You may add up to four businesses associated with this sole proprietor. Entries into this section <u>do not</u> relieve you of other business license or DBA filings required by local/county offices.			
	Business Name(s) 1.	<input type="text"/>	2.	<input type="text"/>
	3.	<input type="text"/>	4.	<input type="text"/>
4*	Physical Address <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>Physical Street Address City State Zip Code</small>			
5	Mailing Address (if different) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>PO Box or Street Address City State Zip Code</small>			
6	Entity Phone (<input type="text"/>) <input type="text"/>			
7	Email Address <input type="text"/>			



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Credit Card Checklist

(For Counter, Fax and Mail Requests)

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Service Type: Counter Mail Fax

Order Processing Requested:

<input type="checkbox"/> Regular Processing	(Expedite Processing Requires Additional Fees)		
<input type="checkbox"/> 24-HOUR Expedite	<input type="checkbox"/> 4-HOUR Expedite (if available)	<input type="checkbox"/> 2-HOUR Expedite	<input type="checkbox"/> 1-HOUR Expedite

Card Type: (Mark one box)

VISA MasterCard Discover American Express

Customer Credit Card Number:

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V CODE*

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* 3-digit number found on the far right of the backside of VISA, MasterCard and Discover cards
 4-digit number found on the front right side of American Express card.

NOTICE: For security and verification purposes, all credit card payments must include the 3 or 4-digit CVV2 code (V Code) number located on the credit card. Failure to include this code will result in the rejection of your filing or service request.

Expiration Date: Month Year

Amount: USD \$

Subject Name/Order Reference:

Cardholder Information:

Name as it Appears on the Account

Billing Address

City, State, Zip

Telephone

Payment Authorization: I authorize the Secretary of State to bill an amount not to exceed the following to be charged to the above listed account:

X

Cardholder Signature

Not to Exceed Amount: USD \$